## Justification Letter to Supervisor

Dear [MANAGER’S NAME],

The Association for Health Care Resource & Materials Management (AHRMM) of the American Hospital Association (AHA) is the leading membership group for health care supply chain professionals. With more than 4,300 members, AHRMM offers a variety of professional development opportunities for those employed in our field to expand their skills and network with peers across the country and abroad.

I am dedicated to bringing new ideas and best practices to our organization and broadening my supply chain expertise – and AHRMM can help me achieve that. I would like to request a one-year membership. The annual fee is $ [INSERT APPROPRIATE MEMBERSHIP FEE].

As a member of AHRMM, I will have access to more than 70 complimentary webinars taught by leading experts, eLearning courses to dive deeper into different topics in supply chain, and over 200 resources, such as case studies, reports, white papers, articles, and webcasts. I will also receive reduced rates on AHRMM’s products and events, including their annual conference and exhibition, as well as stay informed about the rapidly changing health care environment via members-only e-newsletters and magazine.

AHRMM membership is a great way to connect with a thriving and ever-growing health care community dedicated to sharing and learning from each other in order to advance the health care supply chain.

I hope that you see the importance in investing in AHRMM membership; I will take advantage of all the benefits that AHRMM has to offer to ensure that we get the full value of this opportunity.

More information about AHRMM is available at [www.ahrmm.org](http://www.ahrmm.org). I would be happy to meet with you to further discuss this request at your earliest convenience.

Thank you for your time and consideration.

Sincerely,